

20<sup>th</sup> April 2015 @ 7:00 P.M.

The Tincum Township Board of Commissioners held their regular monthly meeting on the above date and time at 629 N. Governor Printz Blvd., Essington, PA 19029 with Thomas J. Giancristoforo, President presiding. Commissioner Lisa Edmiston was absent from this meeting. Township Engineer James MacCombie was absent from this meeting. Representing the Township Engineer was Herbert MacCombie, III. Present:

Dennis Arthur, Vice President

C. Patrick Barr, Commissioner

Patrick McCarthy, Commissioner

Sam Auslander, Esq.

Herbert MacCombie, P.E.

David Schreiber, Manager

Elaine M. Brolley, Secretary

President Giancristoforo called the meeting to order, all rose for the Pledge of Allegiance to the Flag.

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### **Invocation**

Reverend Hank White from St. John's Episcopal Church gave the Invocation

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**On A Motion** by Dennis Arthur, seconded by Patrick Barr, the minutes of the March 2015 Commissioners Monthly Meeting were accepted and approved, by a unanimous voice vote.

President Giancristoforo reported that all members had received copies of the March 2015 Treasurer's and Secretary's report of Receipts. There being no questions:

**On A Motion** by Dennis Arthur, seconded by Pat McCarthy, the reports were accepted and approved as submitted, by a unanimous voice vote.

President Giancristoforo asked for a motion to pay bills for the month of April 2015. The bill list for April will be submitted to the Board members at the end of the month. There being no questions:

**On A Motion** by Dennis Arthur, seconded by Pat Barr, the bill list will be paid for the month of April 2015 by a unanimous voice vote.

**MINUTES PERTAINING TO THE VOTE TAKEN BY THE BOARD OF COMMISSIONERS AT  
THE  
APRIL 14, 2015 WORKSHOP MEETING**

Signing of Airport Settlement Agreement:

At the regularly scheduled Public Commissioners Workshop Meeting of April 14, 2015, the Board determined to place on the agenda for a vote the subject of approving the proposed Settlement Agreement among the Township, Delaware County, the Interboro School District, and the City of Philadelphia. The Board noted several times during the course of discussion that notice of this topic would be addressed at the Workshop meeting was posted to the Township's website and government information television channel.

Prior to the vote being taken on this item, Board President Giancristoforo stated the Board's purpose in placing this item on the Workshop Agenda. Mr. Giancristoforo stated:

Tonight, the Board will be considering a vote on a motion to authorize the President of the Board to sign any and all agreements and documents necessary to resolve and settle the outstanding issues related to the Philadelphia Airport and the CEP. Although the Board does not normally vote on an item at a Workshop Meeting, it has done so in the past and this is an advertised public meeting. The Board is considering a vote tonight for scheduling reasons. The County and School District are a party to much of the litigation these agreements will resolve and a vote tonight will provide the County and School District an opportunity for them to consider their own respective votes on Wednesday of this week and next week.

The agreements being considered tonight provide for the following:

Program and Impact on Airport

- There are four parties to this understanding, City of Philadelphia, Delaware County, Tincicum Township, and Interboro School District and all parties must sign it in order for the agreement to take effect.
- This agreement still must be reviewed by the Federal Aviation Administration (FAA).

### Impact on Tincum Township

- As stated in the past, with this agreement the acquisition of residential homes is no longer necessary for the CEP to progress
- Tincum Township's tax revenue base will be secured
- Settlement provides incentives for the City to work with any business that might be relocated to do so within Tincum Township
- Relocation of UPS facility will be further away from Tincum residential neighborhood, toward interior of Airport, then originally planned

### Settlement Terms

- The agreement settles several pieces of litigation between City of Philadelphia, Delaware County, Tincum Township, and Interboro School District, including:
  - Delaware County Court; Postal Service Building Real Estate Tax Litigation
  - Third Circuit Court: Tincum Appeal
  - Third Circuit Court: Philadelphia Cross Appeal
- It includes annual payments of \$1.86 million to be divided among the taxing authorities of Delaware County, Tincum Township, and Interboro School District that have stalled since 2007 pending litigation.
- These payments are similar to those that have been made in the past. The Airport's annual payment was as high as \$1.3 M in 2004.
- The proposed agreement resolves several years of dispute through a one-time payment of \$500,000 to the Interboro School District.
- It includes an annual payment to Tincum, the community most impacted by the CEP, of \$1 million for the 20-year term, or until the CEP is completed.
- The agreement enables all parties to move forward from litigation and provides a legal framework to prevent future litigation associated with the CEP.
- City & Tincum agree to a 50-year lease/purchase of Hog Island Road and the currently-leased Runway Safety Area. The city will initially purchase 8.6 acres of Hog Island Road identified for construction of a new runway.

This purchase will be for \$4 million with an additional \$1 million payment that will allow for the purchase of the remainder of the road at end of the lease. The portion of Hog Island Road and the Runway Safety Area not initially purchased will be leased to the City for a total payment of approximately \$390,000 annually.
- Provisions are included in the agreement that will protect the Township's, County's and School District's Real Estate, Earned Income Taxes, and Parking Lot Taxes and provide incentives to the City to ensure that any potentially affected businesses remain within the Township.
- The City will abide by comprehensive Stormwater Management criteria to protect the Township from any additional stormwater runoff.
- The City has agreed to ensure the current depth and integrity of the 'inner channel' at its present level.

After providing the parameters of the agreement from the fact sheet and prior to voting, the Board provided the public with an opportunity for comment.

**PUBLIC COMMENT:**

Mr. Zurdi Dobi 200 Powhattan Ave: asked if there was a representative from the Airport at the meeting. There was not. Mr. Dobi opined that a representative of the Airport should have been present. Mr. Dobi asked if the proposed agreement has been approved by the Federal Aviation Administration. The Board replied that it has not yet been approved by the FAA. Mr. Dobi asked how this agreement was 'doing away' with the pending litigation between all of the parties. Mr. Auslander responded that the parties have agreed that they would each respectively withdraw their cases and settle via the adopted agreements. Mr. Dobi also asked about the provision of the 'one-time' payment of \$500,000 to the School District and the parameters of the 50 year lease agreement. The Board responded that the \$500,000 is to be earmarked for the Tinicum Elementary School and that at the end of the 50 year lease, the City will have the option to purchase Hog Island Road at a nominal fee.

At the end of the Public Comment period Mr. Dobi stated that based on the concerns of the residents present that he opposed the Board adopting these agreements at this time. Mr. Dobi objected to the vote being taken at the Workshop Meeting rather than at the regular Commissioner's meeting. Lastly, Mr. Dobi stated his opinion that a noise compatibility study, the intended flight paths, construction fee issues, and the right to purchase property should be addressed in the agreement.

Ms. Cathy McGovern of Iroquois Street stated that the Board of Commissioners should have let the Airport purchase the homes in the second ward that they were originally interested in. Ms. McGovern stated that her home is now 'worthless', but later stated she was not interested in moving in any case. The Board stated that when the first Record of Decision of the FAA was published and it revealed the need for the Airport to acquire over 70 residential homes, the residents came to the Board asking that their homes be saved and to protect them from purchase by the Airport. The Board stated this is what the majority of residents demanded and this is what the Board fought for.

Ms. Beth Homan of 536 Jansen Avenue spoke about some of the technological advances that would be available to airports in the future such as vertical takeoff airplanes, short take off and landing planes, quieter engines, and flying in 'V' formation to save fuel. Some of the negative aspects of airport expansion Ms. Homan pointed out included loss of wetlands by various commercial activities.

Mr. Chuck Knorr of Iroquois Avenue asked if the Airport was going to put up noise reduction devices such as a wall. The Board responded "yes".

Mr. Anthony Beaumont of Seminole Street asked about the changing of flight paths. The Board responded that the flight paths are not addressed in this agreement. Mr. Beaumont asked what is going to be done with excess or runoff water. The Board responded that a comprehensive storm water management process is required for the Capacity Enhancement Program.

Ms. Dolores Waldeck of Seminole Street expressed her appreciation of all the work the Board of Commissioners did over the past several years to protect the citizens of Tinicum and the Residents of the second ward. Ms. Waldeck stated that she understands there are both faults and benefits to the proposed agreement but opined that this is the nature of a compromise. Ms. Waldeck expressed her appreciation

for being able to remain in her home with her neighborhood intact. Ms. Waldeck stated she thought a Town Hall meeting would have been a good idea. Ms. Waldeck asked if the Sound Insulation Program would be revisited. The Board responded not at this time.

Mr. Dave McCann of 215 Warren Ave asked if there was any time frame given for moving the United Parcel Service site. The Board responded there was not at this time. Mr. McCann stated that the airlines at the airport are not in favor of the Capacity Enhancement Plan and asked if that affects the proposed financial settlement for the Township. The Board responded that if the CEP is officially halted by the FAA with an official written decision, there are contingencies in the settlement agreement for continued payments.

Mr. McCann opined that the Board's vote at the Workshop meeting is premature and also stated that although the saving of the 70 homes was an important issue it was not the only priority – such as quality of life, and also opined that airport representative should have been present at the meeting. Mr. McCann asked if the 1,000 positions presently in existence 'for the airport' as opposed to 'at the airport' would be made available to Tincum residents. The Board responded that jobs for the city would remain city jobs and any change would require a change to the city charter. Mr. McCann stated that he was not asking for a 'no' vote, but thought the settlement could be better.

Mr. Tom Monahan of 325 LaGrange stated he is a construction worker and welcomes the opportunity for jobs that the Capacity Enhancement Project will create. Mr. Monahan pointed out the number of jobs that would be generated and the opportunity for workers to improve their lives.

Mr. Art Perdun of 247 S. Gov Printz Blvd stated he does not believe that the Workshop meeting is the proper forum for a vote on this subject and in his opinion every resident should have been notified of this agenda item. Mr. Perdun also stated he does not believe local residents will be employed on the CEP project.

Mrs. Hanko of 120 LaGrange Ave asked several questions. Can the Airport purchase commercial property. The Board replied only to specifically replace a potentially dislocated property as a result of the CEP. How is the \$1.86 million annual payment to be shared and for how long? For what purpose is the onetime payment of \$500,000 earmarked? Mrs. Hanko expressed her concern over the depth and quality of the water in the 'inner channel' and wanted confirmation that some types of sound absorption measures would be taken for the CEP project.

Mr. Charles Montieth of 546 Jansen Ave stated that the evening's meeting was not advertised. The Board responded that all Workshop meetings are advertised in the same manner as the monthly Board meetings are advertised. A notice of all regularly scheduled Board meetings is published in the daily newspaper at the beginning of the year. All Township business may be conducted at these meetings. Mr. Monteith asked if jobs for residents were 'guaranteed'.

Mr. Bill Moeller asked if any historical preservation thoughts were given to the CEP project. Specifically the submerged boat identified in the river. The Board responded that this object was not expected to be impacted.

**MOTION: Authorization to Sign Proposed Airport Settlement Agreement**

At the regularly scheduled Public Commissioners Workshop Meeting of April 14, 2015, on a motion by Commissioner Arthur and seconded by Commissioner Barr, the Board of Commissioners unanimously voted to approve and authorize the Board to sign any and all agreements and documents necessary to resolve and settle outstanding issues related to the Philadelphia International Airport Capacity Enhancement Program between Tinicum Township and the City of Philadelphia, Interboro School District and County of Delaware. The Board of Commissioners authorize the execution of the required Stipulations and Motions for the appropriate court jurisdictions to resolve pending litigation in accordance with the settlement agreements signed by the parties. Having provided said authorization, authorization to sign documents pertaining to the lease or sale of Hog Island Road is contingent upon the City of Philadelphia signing and completing same by October 1, 2015.

**The remaining portion of these Minutes reflect the actions taken at the regular Board Meeting of April 20<sup>th</sup>, 2015.**

**PUBLIC FORUM**

**Agenda Item Comments**

There were no comments from the public offered during the Public Comments on Agenda Items portion of the meeting.

**ADMINISTRATION, LAW, ORDINANCE, PUBLIC SAFETY & FINANCE**

**Thomas J. Giancristoforo Jr., Chairman**

**Extension of final Land Development Application of the Clarion Hotel and Rama Construction**

**ON A MOTION** by Mr. Arthur, seconded by Mr. McCarthy, the Board voted unanimously via a roll call vote to extend the timeframe by which Rama Construction and the Clarion Hotel must complete and file their Land Development Application for their Permanent Fueling Station by 180 days from the date of the opening of their temporary fueling station.

### **Appointment of Alternate Crossing Guard, Lisa Boon**

**ON A MOTION** by Mr. McCarthy, seconded by Mr. Barr, the Board voted unanimously via roll call vote to appoint Ms. Lisa Boon of 2<sup>nd</sup> Street in Essington as Alternate Crossing Guard on an as needed basis at a rate of \$12.50 per hour.

### **2015 Seasonal Part Time Employees**

**ON A MOTION** by Mr. Arthur, seconded by Mr. Barr, the Board voted unanimously via roll call vote to solicit applications for part time employees at the Public Works Department and Waste Water Treatment Plant for the summer 2015 season at a rate of \$8.75 per hour.

### **Copper Water Effect Ratio Study**

**ON A MOTION** by Mr. Arthur, seconded by Mr. McCarthy, the Board unanimously voted via roll call vote to enter into agreement with Kleinfelder Incorporated, to complete a Copper Water Effect Ratio Study for the Township's Waste Water Treatment Plant. The purpose of the study is to sample, analyze and report on the copper content of the plant's effluent with the goal of obtaining revised copper limits from the Department of Environmental Protection.

### **2015 Street Repaving Project**

Prior to voting Mr. MacCombie explained that this is our yearly resurfacing project.

**ON A MOTION** by Mr. McCarthy, seconded by Mr. Barr, the Board unanimously voted via roll call vote to direct the Township Engineer's office to advertise Requests for Proposals for the purpose of obtaining quotes or estimates from paving contractors for streets or roadways to be repaired in 2015.

### **School Zone Lights**

Prior to voting, Mr. MacCombie commented that his office reviewed the three proposals received by the Township. Mr. MacCombie's office recommends accepting the proposal from Messina Electric based on the completeness of the bid, which included all street painting and signage required for the project.

**ON A MOTION** by Mr. Barr, seconded by Mr. McCarthy, the Board unanimously voted via roll call vote to accept the proposal of Messina Electric Services for the furnishing of the material, equipment and labor required for the installation of two School Zone flashing light signs at a cost of \$13,676.00

**Appeal of Interboro School District – 600 Gov. Printz Blvd. (Tinicum Lodging – Econolodge) #20080-243**

Prior to voting Mr. Auslander commented that this motion involves a Tax Assessment Appeal of the aforementioned property. Upon review and analysis of the real estate appraiser retained by the School District, the appraiser has recommended that the Tax Assessment Appeal be withdrawn. The recommendation is based upon the Appraiser's opinion that the cost of the appeal vs. the expected outcome does not warrant pursuit.

**ON A MOTION** by Mr. Barr, seconded by Mr. McCarthy, the Board unanimously voted via roll call vote to Withdraw and remove Tinicum Township's Intention to Intervene in the Appeal of Interboro School District from the Decision of the Board of Assessment Appeals of Delaware County relating to the property at 600 Governor Printz Boulevard, Tinicum Township.

**Code Enforcement Report – March 2015**

**March:** The Code Enforcement Officer Issued:

**30** Certificates of Occupancies for a total of **\$3,700.00**

**18** Building Permits for a total of **\$66,946.00**

**COMMITTEE REPORTS**

**POLICE, FIRE, AND BUILDINGS**

**Patrick K. McCarthy, Chairman**

**POLICE REPORT – March 2015**

Township Fines: **\$6,319.66**. Of that amount, a total of **\$30.00** was Parking Tickets.

The department handled **752** incidents and made **33** criminal arrests.

**31** of those criminal arrests were adults

**2** of those criminal arrests were juveniles.

**2** of the juveniles was handled within the Department and Released

**0** animals were taken into custody

**FIRE COMPANY REPORTS:**

**Fire Company Report – March 2015**

Building Fire – 8

Special Assignment – 1

Natural Gas Leak – 2

Drill – 1

Automatic Fire Alarm – 8

Medical Assist - 2

Dumpster – 1

MVA – 2

Other – 1

Ems Assist – 1

**Total Incidents – 27**

**Total number of responding personnel – 9**

**Total time in service – 12:02:00**

**Overall Average Time: 00:26:44**

**Respectfully Submitted,**

**Chief Jonathan Buschmeier**

**T.T.F.C.**

**FIRE MARSHALL REPORT – March, 2015**

**22 Certificates of Occupancy Inspections**

**06 Violation Notices Issued**

**07 Building Permit Reviews**

**05 Building and/or Property Inspections**

**07 Written Response Letters to Building Permits**

**01 Fire Alarm Acceptance Test**

**01 Fire Alarm Acceptance Test at Airport after hours 10PM to 12AM**

**01 Sprinkler Acceptance Test at Airport after hours 10PM to 12AM**

**01 Kitchen Fire Protection System Test**

**William J. Adams Jr.**

**Fire Marshal**

**Assistant Code Enforcement**

**PUBLIC WORKS, HIGHWAYS, AND RAILROADS**

**Lisa Edmiston, Chairman**

Public Works – March 2015

**March 2015**

No Report for March 2015

**Trash removal for the month of March 2015:**

Regular trash –

Heavy trash –

Recyclables –

White goods –

Respectfully Submitted,

Walter E. Lee, Superintendent

Highway Department

**SANITATION**  
**Dennis R. Arthur, Chairman**

Tinicum Township Wastewater Treatment

**Monthly Report for March 2015**

Total: 46,254,000 gallons

Average: 1,734,000 gallons

Total Sludge: 227,451 gallons

Total Methane Gas: 107,736 cu ft

Average 3,475 cu ft

Sludge Hauled: 21,000 gals      % solids 3.4

**Sewer Complaint:**

03/2/2015      417 Iroquois not ours, resident sewer lateral

**Equipment Repairs:**

03/5/2015      Roof leaking over motor control center, around both digesters and leaking into security closet

03/10/2015      Ollis Bros. replaced garage opener on plant door

03/13/2015      Suction line on no. 2 pump Ramada Inn Station completely clogged, will make new line out of fuse able plastic.

03/2015      Started to do repairs on no. 2 secondary due to freezing up during cold. Needs new top rails, E. Menolds supply welder to help Lou Clarke Sr. on welding.

**Operation Problems:**

03/26/2015      Plant received some kind of toxic comical in sewage, which wiped out primary filter and affected chlorine system.

**Miscellaneous items:**

03/2015      Serviced all police vehicles

Robert J. Bernauer

## **HEATH AND RECREATION**

### **Pat Barr, Chairman**

#### **Board of Health / Recreation**

Mr. Barr reported that at the annual Rabies Clinic held by the Township in conjunction with the Glenolden Animal Hospital, 51 dogs and 6 cats were vaccinated. Mr. Barr thanked the staff at the animal hospital and the members of the Board of Health that put together the event.

#### **Solicitor's Report: Sam Auslander, Esquire**

Mr. Auslander reported that the Board met in Executive Session on April 6 and April 14 to review the 3<sup>rd</sup> Circuit Court of Appeals cases 10-4576 and 10-4701 and to discuss the Tax Assessment Appeal pending with the School District, County and Township 0715730

#### **Engineer's Report: James MacCombie, P.E.**

Mr. Herbert MacCombie reported that the sound wall project at the Federal Express site is just about complete with only a few minor punch list items to be completed. Mr. MacCombie expects these items to be complete in a week's time.

Mr. MacCombie also reported he met with representatives of Aqua PA regarding making repairs to Iroquois and Manhattan Streets resulting from Aqua's utility work in the area. Paving is expected within the next several weeks.

Lastly, Mr. MacCombie reported that work on the Conrail Overpass Rt. 291 Bridge is nearly complete and is expected to be finished by end of next week.

### **Manager's Report: David D. Schreiber**

The Township Manager reported that he and Mr. Giancristoforo have been working towards resolving some of the issues recently being experienced with the railroad traffic moving through town. The Bakken Oil trains were to be scheduled to transit through town between the hours of 0100 and 0500. However, they have been traveling at all different times. Additionally, the oil trains are supposed to travel at a rate of approximately 15 mph non-stop. The trains have been traveling at a much higher rate of speed and often stop and idle for hours or block the crossings for long periods of time. A meeting with all the pertinent representatives will be scheduled within the next 1 or 2 weeks.

Mr. Schreiber also reported that much of the work to repair the damage to the Township Marina has been done and is expected to be complete by the end of the month.

### **Secretary's Correspondence**

Ms. Brolley read the Memorial Day Parade route.

**ON A Motion** by Mr. McCarthy, seconded by Mr. Barr the Board voted unanimously to approve the Memorial Day Parade route.

Ms. Brolley read a letter from Stephanie Bellenzeni requesting the use of Governor Printz Park for her wedding, July 29<sup>th</sup>, 2016 at 4:00 PM. They will have approximately 100 attendees

**ON A Motion** by Mr. Barr, seconded by Mr. McCarthy the Board voted unanimously to approve the use of Governor Printz Park for a wedding with approximately 100 attendees on July, 29<sup>th</sup>, 2016 at 4:00 PM.

Ms. Brolley read a letter from the Tincum Township Historical Society regarding their annual Flea Market

**ON A Motion** by Mr. McCarthy, seconded by Mr. Barr the Board voted unanimously to allow the Tincum Township Historical Society to use Governor Printz Park for their Annual Flea Market scheduled for Saturday, June 13<sup>th</sup> with a rain date of Saturday, June 20<sup>th</sup>.

Ms. Brolley read a letter from the Special Olympics International, Unified Relay Across America, which are hoping to bring The Flame of Hope torch relay through Tincum Township on June 5<sup>th</sup>, 2015.

**ON A Motion** by Mr. Arthur, seconded by Mr. Barr the Board voted unanimously to approve a police escort for the Special Olympics International Relay Across America scheduled for June 5<sup>th</sup>, 2015.

Ms. Brolley read a letter from Veronica Youhouse RN, from the Tincum School requesting tables and chairs for their Health Fair scheduled for Saturday, May 2<sup>nd</sup>, 2015.

**ON A Motion** by Mr. Barr, seconded by Mr. Arthur the Board voted unanimously to approve the use of 36 tables and 78 chairs for their Health Fair at Tincum School on May 2<sup>nd</sup>, 2015 from 11:00 AM to 2:00 PM.

### **OTHER BUSINESS**

### **ADJOURNMENT OF THE BUSINESS PORTION OF MEETING**

**ON A MOTION** by Mr. Arthur, seconded by Mr. McCarthy to adjourn the business portion of this meeting by a unanimous voice vote.

### **PUBLIC PARTICIPATION**

#### **Public Comment:**

1. Mr. John Detwiler of 211 LaGrange asked about the difference between the Workshop meeting and the Board's regular meeting. The Board responded that the Workshop meeting is typically where agenda items that will come up at the Regular meeting are discussed and reviewed. However, since the Workshop is a public meeting, there are circumstances where business or votes can be conducted.
2. Mr. Charles Monteith of 546 Jansen Ave asked if the lights at the Tincum School will be completed prior to the beginning of the next school year. The Board responded they would be completed by then.
3. Ms. Cathy McGovern of 409 Iroquois St followed up her comments from the previous Workshop meeting by expressing her passionate feelings towards her home town.
4. Mr. Zurdi Dobi, 200 Powhattan Ave., stated that no Executive Session have been identified in the Board meeting minutes for 2014. Mr. Dobi stated that Executive Sessions must be discussed and disclosed at the public meeting. Mr. Dobi asked if the Township has been

involved in a wrongful death suit whereby the Township paid out tens or hundreds of thousands of dollars. When asked for additional details to help identify what he was talking about, Mr. Dobi did not offer any and declared that the Board should be providing him with details.

5. Mr. Anthony Beaumont of Seminole St. thanked the Board for getting the sound wall at Fed Ex completed.
6. Mr. Art Perdun of S. Gov Printz Blvd. asked about Delaware County checking on dog licenses and stated that it was illegal for any agency to be checking on licenses other than the State as dog licenses were regulated by the state. Mr. Perdun also asked if the Board and County were still working on an emergency plan for the oil trains. The Board responded, Yes.
7. Mr. Ed Rubillo of Wyandotte St. asked the Board if Aqua, PA was allowed to enter onto private property. Mr. Rubillo stated that it appears Aqua placed something on Mr. Rubillo's property without his permission. Mr. Rubillo also stated that PECO's tree contractor did a terrible job trimming his tree from power lines.
8. Mr. Daniel Sheldon, a resident of Delaware County, stated that he is a local artist and would like to put on an art show to highlight the history and to benefit the Lazaretto. Mr. Sheldon suggested the last weekend in September for such an event. The Board asked Mr. Sheldon to put his proposal in writing for the Board's consideration.

### **ADJOURNMENT OF MEETING**

**ON A MOTION** by Mr. Arthur, seconded by Mr. McCarthy to adjourn the meeting by a unanimous voice vote.

Respectfully submitted,

Elaine M. Brolley

Township Secretary